

SECTION 4. ADDITIONAL COMMENTS/FEEDBACK/INFORMATION/REQUESTS FOR CLASSES/TEACHERS etc.

(Please inform us of any special requests the applicant has for the next academic year This information will be treated in the strictest confidence).

SECTION 6. PLEASE READ THE TERMS & CONDITIONS BELOW AND SIGN TO INDICATE YOUR UNDERSTANDING AND ACCEPTANCE OF SAME

Terms & Conditions:

1. Tuition for the next academic year commences in September.
2. Classes will be filled on a first-come-first-served basis.
3. A €50 deposit per student must accompany every Re-Enrolment Form. This deposit will reserve the place for the applicant(s).
4. The €50 deposit will be considered part-payment of the first term's tuition fee. It is non-refundable unless CMTC is unable to offer the applicant a place or if the tuition fee is altered for the academic year in question (see 10 below).
5. Cheques/Bank Drafts/Postal Orders should be made payable to Clonee Music Tuition Centre. Please do not enclose a cash payment. Payments may also be made directly in to our bank account.
6. Tuition fees for the first term must be paid for in full by 19th August (prior to beginning of the academic year) otherwise the place may be offered to another applicant.
7. Tuition fees for the second and third terms are payable before those terms commence. If this is not done tuition may be suspended until payment is received.
8. Lessons cancelled by students/parents unfortunately cannot be given at a later date.
9. Lessons cancelled by teachers (in unavoidable circumstances) will be given later at a time mutually agreed between the student and the teacher or by extending the term.
10. All classes are subject to minimum numbers. CMTC reserves the right to cancel classes where minimum numbers are not met or to alter the fees or duration of lessons where numbers are smaller than required. This will not affect your right to a refund of deposit if you choose not to accept a place in such circumstances.
11. Term fees cannot be refunded once the term has begun.
12. Students of CMTC should attend their lessons regularly and on time so that they may benefit in full from their tuition. Children must be accompanied to the Centre by a parent/guardian and must be supervised by them in the waiting area.
13. Please speak to your child's teacher at the beginning of his/her lesson if you wish to discuss your child's progress. This will ensure that the next student's lesson begins on time.
14. Students of Clonee Music Tuition Centre are expected to treat the staff and the property of CMTC and Coláiste Pobail Setanta with respect. CMTC reserves the right to dismiss students who do not behave appropriately.

Signature of Parent/Guardian/Applicant (if over 18): _____

Date: _____