

CLONEE MUSIC TUITION CENTRE
c/o 57 Hazelbury Park, Clonee, Dublin 15
Tel: (01) 822 4394

Please return to Clonee Music Tuition Centre at the above address enclosing a deposit of €50.

PERSONAL DETAILS - Complete in BLOCK CAPITALS

1 **Name of Applicant(s):** _____

2 **Date(s) of Birth of Applicant (if under 18):** _____

3 **Full Postal Address:** _____

4 **Name of Parent(s)/Guardian:** _____

5 **Full Postal Address (if different from above):** _____

6 **Phone No. (Home):** _____ **Mobile:** _____

7 **E-mail Address:** _____

8 **Please give details of any previous music lessons taken or musical experience:**

9 **Last examination taken (if any):** _____ **Examining Body:** _____

Mark Obtained: _____

10 **Instrument(s) and/or Class(es) you wish to apply for at Clonee Music Tuition Centre.**

Please tick box(es) below:

30 minutes
(recommended)

20 minutes

40 minutes

Piano (Individual)

Keyboard (Individual)

Acoustic Guitar (individual)

Classical Guitar (Individual)

Electric Guitar (Individual)

Bass Guitar (Individual)

Singing (Individual)

Violin (Individual)

Drums (individual)

Classical Flute (Individual)

Traditional Fiddle (Individual)

- Recorder (Individual)
- Tin Whistle (Individual)
- Cello (Individual)
- Clarinet (Individual)
- Saxophone (Individual)

Group Classes

- Guitar (Group-Beginners) Under 12 Teenagers Adult
- Guitar (Group-Improvers) Under 12 Teenagers Adult
- Tin Whistle (Group-Beginners) Under 12 Teenagers Adult
- Tin Whistle (Group-Improvers) Under 12 Teenagers Adult
- Singing (Group) Under 12
- Pre-Instrumental Course (4-6yrs)
- Theory/Musicianship Class Grade/Level Required: _____

Please indicate (✓) your availability below. The more times you are available the better chance you have of acquiring a place.

Times:	3.30	4pm	4.30	5pm	5.30	6pm	6.30	7pm	7.30	8pm	8.30		
Monday													
Tuesday													
Wednesday													
Thursday													
Friday													
Times:	9.30	10am	10.30	11am	11.30	12	12.30	1pm	1.30	2pm	2.30	3pm	3.30
Saturday													

Additional Comments/Information/Requests:

(Please inform us of any medical/special needs the applicant has. This information will be treated in the strictest confidence)

Please read attached Term & Conditions and sign here to indicate your understanding and acceptance of same:

Signature of Parent/Guardian: _____ Date: _____

OFFICE USE ONLY:

Re: The Use of Digital Photographs and Videos by CMTC

The use of digital photographs and videos taken by CMTC shall be strictly for the following purposes and adhere to the following guidelines :

- The Parents/Guardians/Students shall note that CMTC management always has a duty of care towards its students and teachers regarding the use of digital photographs and videos.
- Photographs and videos are used as a record of our students' participation in activities organized by our music school. We hope to archive each year's activities and keep them for many years to come.
- Photographs and videos may be used as promotional advertising for the school so that the local community is informed of our educational endeavors and to attract other students to CMTC.
- Each parent/guardian/student should be aware that photographs and videos would typically be used in the public domain such as in advertisements, flyers, posters, local papers, brochures, the CMTC website, our Facebook page, on YouTube etc.

Re Photographs

- Students' names will not be used with images that we post on our website or on our Facebook Page.
- Students' names will not be used in advertisements, flyers, brochures or posters.
- Students may be named in connection with photographs that are used in local papers to celebrate their achievements.

Re Videos

- A Parent's/Guardian's permission will always be sought before a video is placed on the internet.

Please indicate your consent for use of any digital photographs taken by CMTC that pertain to your child by signing below. If you do not wish to give consent please tick the appropriate box.

Student's Name(s): _____

Parent's/Guardian's Signature(s): _____

Date: _____

I consent to the use of digital photographs as outlined above:

I do not consent to the use of digital photographs as outlined above:

Clonee Music Tuition Centre (CMTC)

Terms & Conditions:

1. Tuition for the academic year commences in September of that year.
2. Classes will be filled on a first-come-first-served basis.
3. A €50 deposit must accompany every application form. This deposit will reserve the place for the applicant.
4. The €50 deposit will be considered part-payment of the first term's tuition fee. It is non-refundable unless CMTC is unable to offer the applicant a place or if the tuition fee is altered for the academic year in question (see 10 below).
5. Cheques/Bank Draft/Postal Orders should be made payable to Clonee Music Tuition Centre. Please do not enclose a cash payment unless you are paying in person on our Enrolment Day.
6. Tuition fees for the first term must be paid for in full by 23rd August (prior to beginning of the academic year) otherwise the place may be offered to another applicant.
7. Tuition fees for the second and third terms are payable before those terms commence. If this is not done tuition may be suspended until payment is received.
8. Lessons cancelled by students/parents unfortunately cannot be given at a later date.
9. Lessons cancelled by teachers (in unavoidable circumstances) will be given later at a time mutually agreed between the student and the teacher or by extending the term.
10. All classes are subject to minimum numbers. CMTC reserves the right to cancel classes where minimum numbers are not met or to alter the fees or duration of classes where numbers are smaller than required. This will not affect your right to a refund of deposit if you choose not to accept a place in such circumstances.
11. Term fees cannot be refunded once the term has begun.
12. Students of CMTC should attend their lessons regularly and on time so that they may benefit in full from their tuition. Children must be accompanied to the Centre by a parent/guardian and must be supervised by them in the waiting area.
13. Please speak to your child's teacher at the beginning of his/her lesson if you wish to discuss your child's progress. This will ensure that the next student's lesson begins on time.
14. Students of Clonee Music Tuition Centre are expected to treat the staff and the property of CMTC and Coláiste Pobail Setanta with respect. CMTC reserves the right to dismiss students who do not behave appropriately.